

Reserve a half or full day at one of our four popular picnic areas: Farrel-McWhirter Park, Anderson Park, or Grass Lawn Park. Each site has BBQ facilities, picnic tables, and other amenities to accommodate your group. Sorry, group size is restricted due to lack of parking availability.

Reservations are available for dates in April through September on a first-come, first-served basis. Call the Recreation Office to request a rental brochure for detailed information at 425-556-2300.

Old Redmond Schoolhouse Community Center (ORSCC)



Reasonable rates and large rooms are a perfect combination for your next party, potluck, meeting, or event! Furnishings and equipment may be limited at this time, however, since we have completed only one phase of renovation.

Spacious classrooms accommodate up to 50 people and a large auditorium with stage can accommodate up to 250 people are available. Weekday or weekend rentals are available.

Call 425-556-2300 for a Rental Guide with complete details! The Recreation office is located at the Old Redmond Schoolhouse Community Center, 16600 NE 80th Street.

Stop by and take a look!!

Redmond Senior Center

Ceremony, Reception & Seminar Site





The Redmond Senior Center (RSC) offers the perfect setting for your special event, an excellent choice for weddings, receptions, seminars, and other gatherings. Available weekends, located within the City Hall campus, and nestled along the Sammamish River Trail, we will meet your every need. Driving directions on page 54.

The facility includes two sunlit meeting rooms (a total capacity of 200 persons), commercial kitchen (every caterer's dream), a large foyer, and covered patio. The main hall features hardwood floors, with a curtained stage area and dressing room. The facility is fully accessible with ample free parking.

The Redmond Senior Center may be viewed Monday through Friday 8:30am-4:30pm. Please call our rental line at 425-556-2368 for information.

Adair House

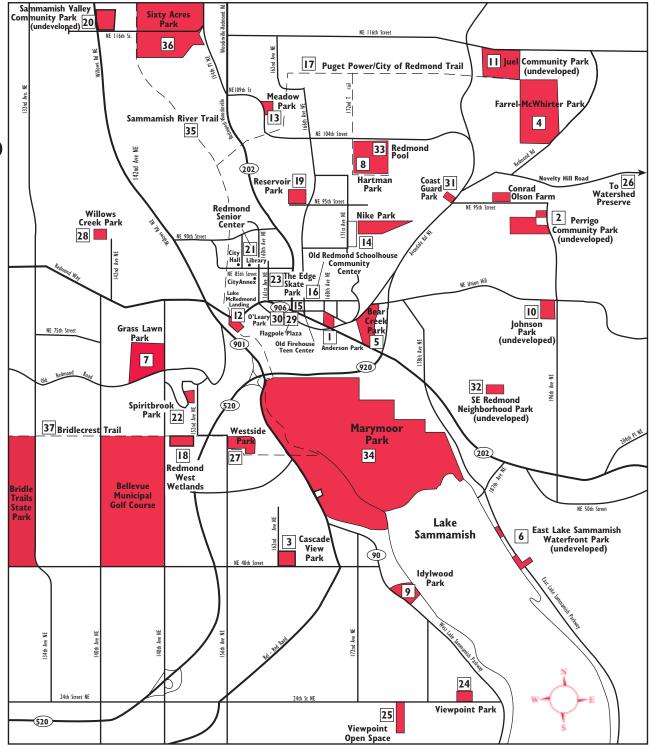


A cozy log cabin retreat

for your small group of 40 or less, conveniently located in downtown Redmond in Anderson Park, 7802 168 Ave NE. Amenities include a small kitchen with refrigerator, sink, Jenn-Air range with grill, burners, and oven; restrooms, a rustic log interior, decorative fireplace, hardwood floors, electrical outlets, and a white board. Reservations made in person at the Old Redmond Schoolhouse Community Center, 16600 NE 80th Street, Redmond. A reservation information flyer is available – 425-556-2300 x3.

425-556-2300 5

Facilities/ Program Sites



Farrel-McWhirter Park

Driving directions: From the end of SR-520, proceed north on Avondale Rd for 1¹/₄ miles. Turn right on Novelty Hill Road. Go ¹/₄ mile. Turn left on NE Redmond Road. Go ¹/₂ mile. Park entrance is on your left and well marked.

Anderson Park

From the Redmond Way exit on SR-520, turn left on Redmond Way. Turn right onto 168th Avenue. The park will be on your right, and the facilities have signs.

Redmond Senior Center

Eastbound on SR-520 take West Lake Sammamish Parkway exit. Turn left at light. Go through the next light (at Leary) and follow to NE 85th Street and take a right turn. Next turn left on 160th Ave NE and turn left at second driveway that is marked with a new sign, "Redmond Municipal Campus," which leads to the Redmond Senior Center.

Old Redmond Schoolhouse Community Center

Follow SR-520 eastbound. Take Redmond Way exit and turn left. Turn right onto 166 Avenue NE, through the intersection at NE 80 Street. Parking in the lot on the right or on NE 80 Street.

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Public Safety Building, 8701 160 Ave NE, Redmond

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Redmond Elementary, 16800 NE 80 St, Redmond

Redmond High School, 17272 NE 104 St

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Redmond Senior Center, 8703 160 Ave NE

Redwood Golf Center, 13029 Red-Wood Rd NE

Rose Hill Junior High, 13505 NE 75 St

Sammamish Rowing Assoc., 5022 W Lk Samm Pkwy

Vertical World, 15036-B NE 95 St

Washington Karate Assoc., 14906 Bel-Red Rd, Bellevue

55 425-556-2300

Spring/Summer Registration

Redmond Residents:

Begins Monday, March 29

(Those residing or *working within city limits.)

Non-Residents:

Begins Monday, April 5

(Those residing outside Redmond city limits.)

For 50+ Programs, call 425-556-2314.

Note: Early registration will not be accepted. Be sure to indicate if you work in Redmond City Limits before you register. *Family members are eligible for the resident rate.

Here are your registration choices:

PHONE-IN

By VISA/MasterCard ONLY! \$10 Minimum Phone - 425-556-2300 9am-2pm and 5-8pm Monday - Friday

10am-1pm Saturdays
Fill out registration form before calling.

MAIL-IN



First come, first served. Send form & payment by check or credit card to:

CITY OF REDMOND Parks & Recreation Department MS: ORSPK PO Box 97010 Redmond WA 98073-9710

WALK-IN



Monday - Friday 8am-8pm Saturday 9am-1pm Recreation Office Old Redmond Schoolhouse Community Center 16600 NE 80 Street

or Utility billing night deposit box at City Hall – 15670 NE 85 Street

FAX



For 24-hour convenience:

425-556-2303

With VISA/MC

Please print clearly.

(See mail-in/fax information below.)

ON LINE www.redmond.gov

To receive access to our on-line registration system, fill out the Account Request form under Redmond Parks and Rec OnLine at www.redmond.gov. You will receive e-mail confirmation that your account is set up usually within 24 hours.

- Have your PIN, Client ID, and credit card handy. Log in to the system and make your selections. Follow all directions.
- Print a receipt there may be additional important information about the class.
- Some classes are not available online; please use an alternative registration option.
- On-Line registration begins at 12am on the first day of registration. Beat the rush and avoid long hold or wait times by registering on-line.

General Policies & Procedures

- ◆ One family per registration form (photo copies okay)
- Pre-registration required for all programs; no in-class registrations will be accepted.
- ◆ Register early before classes are filled or cancelled.
- Classes will be cancelled if enrollment is low prior to the beginning of the class. DON'T WAIT TO SIGN UP!
- For phone, mail, faxed registrations confirmation receipts are mailed. Call if you don't receive one, 425-556-2300 press 3. Print a confirmation receipt yourself with OnLine registration.
- **◆ Refund policy**, page 57.
- For Farrel-McWhirter Preschool Refund Policy, see Preschool Parent Guide.
- ★ ◆ Work residency rates apply to non-resident employees who work inside Redmond city limits. Family members are included.
 - Visitation or observation of classes is not encouraged, because drop-in attendance can affect the quality of the class experience for registered participants. In some cases, with prior approval of the program administrator, we can make an exception. Please direct inquiries to the Recreation office, 425-556-2300.
 - Photographs and videotapes may be taken by staff for future publications.

A Note to Parents:

In hardship cases, please make a confidential contact with the Recreation Office Supervisor, 425-556-2300.

For More Information Please Call 425-556-2300.

Registration Procedures

Mail-In/Fax Registration:

- Separate checks (mail-in) are requested for ALL preschoolage classes.
- Please list all acceptable alternate classes on the form. If your first choice is not available, you will automatically be placed in your alternate selection. Check your confirmation receipt!
- ◆ Waiting Lists: If class/es requested are full, you will be placed on a waiting list.
- ◆ Payment due with registration. Checks, Visa, MasterCard. PLEASE DO NOT MAIL CASH!



Registration Form –

For More Information Please Call 425-556-2300. Fax 425-556-2303

Mail to: Redmond Parks & Recreation, MS: ORSPK, P.O. Box 97010 • Redmond, WA 98073-9710 Make checks payable to City of Redmond (Only one family per form. Photocopies are accepted)

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NAME Adult Last:			First:		
Evening phone: ()			Day phone: ()	
Mailing Address			E-mail:		
-			Adult who works	s in city limits:	
City			State 2	Zip	
PARTICIPANT NAME	BIRTHDATE	PROGRAM NUMBER	PROGRAM NAME	FEE	PROGRAM NO. OF ACCEPTED ALTERNATIVES
				1.	2.
				1.	2.
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WAIVER OF LIABILIT ALL participants are requ	uested to sign th	ne following release. P	Total \$		first choice is full, you will automatically be regis- your alternate. Please check your confirmation card.
guardians must sign for redental to such participatio ities and do hereby waive harmless City of Redmond visors, instructors and per- claim arising out of any in	n including tran e, release, absol d Parks and Rec sons transportin	sportation to and from to ye, indemnify and agree reation Department, pag g myself or my/our child	he active to hold rk super- d for any	Credit Card No.	Card Information
Signature(s)		Date	VISA	Exp. Date	Signature

REFUNDS:

To qualify for a refund, the participant must notify the Recreation Office at 425-556-2300 within the following timelines:

- For Farrel-McWhirter Preschool Refund Policy, see Preschool Parent Guide, available at the Recreation office.
- For all other classes, withdrawals requested 7 days or more from the first day of class would receive a full refund, less a \$5 administrative fee.
- Withdrawals made between 7 days, up to the second class meeting will receive a 50% refund. Exception: one day classes will not be refunded after the class meets.
- No refunds processed after the second class meeting. By withdrawing from a class several days prior to its start date, you help us provide better customer service. We are better able to either fill your spot or notify other registrants in a timely manner that the class is canceled due to low enrollment.
- No refunds for events requiring tickets. Events that follow the no refund/transfer rule will state so in their advertisement.
- Transfers will be granted within the above guidelines; however, transfer fees may be assessed.
- If the Parks and Recreation Department cancels a program, a full refund will be issued.

Resident Registration Priority

The City of Redmond has established a policy giving registration priority to residents living or working within the Redmond city limits. The city limits weave along NE 116 St. on the north and approximately 186 Ave NE on the East. The western boundary weaves along 132 Ave NE until Bridle Crest Trail (NE 60th) then goes east to 148 Ave NE. The southern boundary varies. All 98053 zip codes are outside the city limits, as well as some 98052 zip codes.

See page 40 for registration instructions and timelines.

OnLine Registration

Hate to wait? Avoid the rush! Register on-line at www.redmond.gov See page 56 for details.

Facility Rentals:

A refund, less an administrative fee, will be given if the reservation is cancelled within the time limit stated on the rental contract. Specific flyers are available for each rental site with the cancellation/refund policy stated.

If the **Parks Department cancels** a program or reservation, a **full refund or credit** will be issued.

425-556-2300 57

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